



ELIZABETH F.
GAMBLE GARDEN
HISTORIC HOME & GARDEN



MINUTES APPROVED November 17, 2022
Gamble Garden Board Meeting
Tuesday, September 27, 2022
Meeting in the Carriage House

Members Present: Robin Allen, Sarah Burgess, Sarah Clark (president), Lena Dawson, Karen Douglas, Pat Gregory, Susann Mirabella, Judy Paris, Carmen Pekelsma, Anne Ritchie, Kathie Shaw, Donna Sheridan, Susan Woodman

Absent: Donna Bohling, Sheri Moody, Colette Rudd

Quorum Established: Yes

Guest: Marco Maina

Welcome: The meeting called to order at 4:05 pm by Sarah Clark

Consent Agenda

- Approval of August 23, 2022 Board Minutes
- Approval of FY 23 Operating Committee Chairs

The asterisks on the Committee Chairs 2022-2022 document should say “Denotes Board Committee”, not “Board Member.”

Consent Agenda APPROVED as amended.

Treasurer’s Report

- Results after 2 months of FY23 indicate revenues above plan primarily due to strong facility rentals. Operating expenses were slightly under budget, by \$17K; although this is probably a timing issue and is not expected to continue
- The Endowment balance has decreased due to market conditions
- The Endowment distribution of \$180K has been delayed as it not needed right now and it is hoped market conditions might improve before distribution
- The Balance Sheet continues to be healthy with excess reserves of \$628K
- Bequests of \$405K remain undesignated
- The Reserves Guideline (see Treasurer’s Report) was reviewed. The surplus of \$628K is being applied to unfunded, new projects
- Our current insurance policies are being reviewed
- Two main house project proposals were reviewed; Karen reminded the board the Finance Committee’s responsibility is to review projects to ensure proper procedure is followed and that there resources available to fund the project

MOTION

On behalf of the Buildings and Grounds Committee, Susan Woodman moved the Main House lighting project be approved at a cost not to exceed \$74,500.

MOTION PASSED

MOTION:

On behalf of the Buildings and Grounds Committee, Susan Woodman moved the Main House back stairs be replaced with brick and an iron handrail installed at a cost not to exceed \$23,000.

MOTION PASSED

MOTION

On behalf of the Board Development Committee, Lena Dawson moved that the Board approve the Board Committee Chairs and Roster for FY23.

MOTION PASSED

MOTION

On behalf of the Personnel Committee, Sarah Burgess moved to make the requested changes in the Employee Handbook at page 8, under "Benefits", to remove the second paragraph and specify that the benefits available are medical insurance and a 403(b)-retirement plan.

MOTION PASSED

Executive Director Update

- Work is scheduled for the oak tree root area, with brick removal, for October 17th
- The arbor near the Tea House will be repaired on Oct 17th
- Garden maintenance is progressing with staff and volunteer support.
- A bid for the cutting garden was received from Girvin Peters. Two other requests for bids are outstanding.
- The Garden Director search has slowed; we are not getting the caliber of applicant we need.
- We are posting the Garden Director position on numerous sites as well as networking with other garden organizations.

Announcements

October 25, 2022 Board Retreat

- Location: Environmental Volunteers Eco Center
- Time: 11am – 3pm
- Facilitator: Donna Sheridan
- Lunch: Pat Gregory, Hospitality Chair

Harvest to Table Dinner

- Encourage your friends to attend this dinner event on October 13th
- Veronica Thao will speak about the edible garden and the winter planting
- Dinner provided by Gamble Garden, prepared by the Luncheon committee

Second Saturday Report correction

- Sponsorships for a Second Saturday event start at \$2,000, not \$1,000 as stated in the committee report.

Meeting adjourned at 5:55 p.m.

Next Meeting: Board Retreat, Tuesday, October 25, 2022, 11am

Respectfully Submitted by Judy Paris, Elizabeth F. Gamble Garden Board Member