

ELIZABETH F.
GAMBLE GARDEN
HISTORIC HOME & GARDEN

Facility Technician

Duties and Responsibilities

Essential Job Functions: Performs a variety of small repairs and improvements. Performs manual tasks involved in preparing event facilities for use, including setting up tables, chairs, stages and program equipment such as sound systems, exhibit booths and removal of same after event; assist guests during events, performs functions during special events, also performs various custodial duties including sweeping, mopping, scrubbing and removal of debris; litter pickup outside facilities; changes light bulbs; operates a variety of cleaning equipment.

Other Job Functions: Manual tasks involved in the maintenance of building exterior and surrounding pathways; leaf bowing, raking, sweeping, power washing; picks up litter and empties trash cans; loads and unloads trucks; transporting and storing donated items; replenishes supplies; maintains effective working conditions of necessary tools and equipment; operates light duty equipment; makes pickups and deliveries; performs other duties as required. *Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.*

Working Conditions

Works outside and inside in all kinds of weather; works in extreme cold, heat, heights, temperature swings and noise; works with fumes/odor, dust/mites and chemical hazards. Must be available to work any hours, 15-25 hours per week, days, nights, weekends, and holidays; schedules vary.

Minimum Essential Qualifications

Knowledge: Knowledge of general home repair and maintenance; knowledge of materials, methods and practices used in cleaning and custodial work; knowledge of setting tables, chairs, tents and exhibit booths.

Skills/Abilities: Ability to follow oral and written instructions; ability to interact effectively with other employees; must be able to establish effective working relationships with co-workers and supervisors; ability to operate passenger car and panel truck; and ability to read.

Physical Requirements: Constantly sees and hears; frequently stands, walks, cleans, drives, stoops, carries, lifts objects weighing up to 50 lbs.; infrequently climbs, crawls, kneels, sits, sorts, squats, twists body, writes, drags, pulls, pushes objects weighing up to 50 lbs.

Education/Experience: Completion of 10 school grades.

Other: Must possess a valid Class D driver's license with a good driving record. Applicants selected for hire will be subject to a background investigation.

Compensation: \$23-\$28/hour