



ELIZABETH F.
GAMBLE GARDEN
HISTORIC HOME & GARDEN



APPROVED on Aug 23, 2023
Gamble Garden Board Meeting
Tuesday, June 28, 2022
4:00 pm – 5:30 pm
Meeting via Zoom

Members Present: Robin Allen, Donna Bohling, Susan Benton, Sarah Burgess, Sarah Clark (president), Pat Davis, Lena Dawson, Karen Douglas, Pat Gregory, Iris Korol, Susann Mirabella, Dana Perkins (president), Colette Rudd, Anne Ritchie, Kathie Shaw, Donna Sheridan, Susan Woodman

Absent: Judy Paris

Guest: Marco Maina, Sheri Moody (admitted at 4:15)

Quorum Established: Yes

Announcements: The meeting called to order at 4:05pm by Dana Perkins
Dana welcomed incoming board members Sheri Moody and Carmen Pekelsma.

The Consent Agenda consisted of

- May 24, 2022 Board Meeting Minutes
- June 8, 2022 Closed Session Board Meeting (distributed earlier via email)

Consent Agenda APPROVED as distributed.

Nominations of Directors for Elizabeth F. Gamble Garden

Lena Dawson, for the Board Development Committee, submits the following nominations for Directors of the Elizabeth F. Gamble Garden

- Sarah Clark
- Pat Gregory
- Judy Paris
- Robin Allen
- Donna Bohling
- Karen Douglas
- Susan Woodman
- Sheri Moody
- Carmen Pekelsma

These nominees have agreed to serve as Directors for the term of two-years, beginning July 1, 2022

NOMINEES ARE ELECTED

Nominations of Officers for Elizabeth F. Gamble Garden

Lena Dawson, for the Board Development Committee submits the following nominations for the Officers of the Elizabeth F. Gamble Garden

- For President, Sarah Clark

- For Vice President of Program Development, Colette Rudd
- For Vice President of Fund Development, Susann Mirabella
- For Secretary, Donna Bohling
- For Treasurer, Karen Douglas

These individuals have agreed to serve as Officers for the term of one year beginning July 1, 2022

NOMINEES ARE ELECTED

Finance Report – Karen Douglas

- As of May 31, there is a YTD operating gain of \$239K compared to a budgeted gain of \$26K
- We anticipate ending the year with net gain of \$112K, mostly from Employee Retention Credit
- Revenues in most categories are above plan.
- We have deferred rental income of about \$54K
- Our Endowment balance at May 31 was \$5M and dropped to \$4.75M at the end of trading the day of the board meeting due to market conditions.
- Our surplus reserves remain very strong.

MOTION TO APPROVE FY 23 BUDGET

On behalf of the Finance Committee, Karen Douglas moved for approval of the proposed FY 23 Operating Budget as presented, with a deficit of \$49,702.

MOTION APPROVED

MOTION TO RATIFY GARDEN DIRECTOR SEARCH COMMITTEE

COLETTE RUDD moved to approve the formation of a Garden Director Search Committee with the following members: Marco Maina (chair), Doug Kalish, Carmen Pekelsma, Lesley Peters, Mary Powell, Betsy Gifford, Colette Rudd, Robin Allen, and Sarah Clark.

MOTION APPROVED

MOTION TO RATIFY THE TASK FORCE FOR HISTORIC SIDE OF THE GARDEN

Colette Rudd moved to approve the formation of a task force to define the historic elements of the garden and draft a policy to preserve them, with the following members: Gwen Whittier, Linda Norton, and Ella Ancheta.

MOTION APPROVED, AS AMENDED

MOTION TO RATIFY TASK FORCE FOR IDEA IMPLEMENTATION

Colette Rudd moved to ratify the following members to the IDEA Task Force: Mary Powell (co-chair), Sarah Clark (co-chair), Marco Maina, Jane Stocklin, Veronica Thao, and Ana Picaso.

MOTION APPROVED

Board Assessment – Sarah Burgess

The results of the Board Assessment were presented. A copy of the assessment results will be distributed to the board with the June 28th meeting minutes.

Board Retreat – Kathie Shaw

A Board Retreat is scheduled for October 25, 2022. Details will be sent out closer to the date.

Main House Subcommittee – Susan Woodman

Susan Woodman gave a short presentation about the Main House Subcommittee activities. She will arrange and lead a tour of the first floor of the main house to review the planned work. This will take place on August 23 before the Board meeting.

Program – Colette Rudd

Colette requests that renovation of the Cutting Garden be a high priority for FY23.

Hospitality – Pat Gregory

Two events were supported by the Hospitality Committee: The Summer Garden party held in August 2021 and the Summer Garden Party held on June 21, 2022

Executive Director – Marco Maina

- Fundraising plan presentation will be made at the August meeting.
- The Garden Director job description will be sent for an email board vote of approval after July 15th.
- Contracts and liability insurance for all vendors will be reviewed in the next few months.
- The ED will be on vacation July 1 – July 11.

Farewells – Sarah Clark, Dana Perkins

- Thank you to the exiting four board members who served Gamble Garden: Susan Benton, Pat Davis, Iris Korol, and Dana Perkins
- Dana expressed her appreciation for serving on the Gamble board, particularly as president for the past two years.

Next Meeting: Tuesday, August 23, 2022, 4pm

Meeting Adjourned for Closed Session at 6:04pm

Respectfully Submitted by Donna Bohling, Board Secretary