



ELIZABETH F.
GAMBLE GARDEN
HISTORIC HOME & GARDEN



APPROVED
Minutes of the Gamble Garden Board Meeting
Tuesday, March 22, 2022
Meeting via Zoom

Members Present: Robin Allen, Susan Benton, Donna Bohling, Sarah Burgess, Sarah Clark (president), Pat Davis, Lena Dawson, Karen Douglas, Pat Gregory, Iris Korol, Susann Mirabella, Judy Paris, Dana Perkins (president), Colette Rudd, Kathie Shaw, Donna Sheridan, Susan Woodman

Absent: Anne Ritchie

Quorum Established: Yes

Others Present: Corey Barnes, Garden Director; Jane Stocklin

Announcements: The meeting was called to order at 4:05 pm by Sarah Clark

Consent Agenda: The consent agenda consisted of

- Draft Meeting Minutes, February 22, 2022
- Executive Director Job Description, Updated

Consent Agenda APPROVED as distributed.

Finance Update: Karen Douglas

- Positive results: A YTD operating gain of \$190K compared to an adjusted budgeted loss of <\$43K>
- Operating Revenue YTD February was \$268,561 favorable to budget.
- Operating Expenses YTD February was \$35,538K unfavorable to the adjusted budget.
- Expenses are mostly on target; Garden expenses continue to be over budget, approximately \$20K over
- Balance Sheet – Reserves \$790K above our set aside
- Reserves include: 6-month operating expense set aside plus \$111K for planned maintenance; \$120K for donor restricted projects
- Cash on hand of \$1.9M, including \$405K in bequests.

MOTION: On behalf of the Finance Committee, Karen Douglas moves that the board approve the updated accounting manual dated March 17, 2022.

MOTION APPROVED.

FY23 Goals and Gamble Garden Strategy Planning: Kathie Shaw

The Strategic Planning Committee meeting is scheduled for March 30th to discuss FY23 objectives and the possibility of a Board Retreat in May.

Main House Maintenance Update: Susan Woodman

The committee is soliciting bids for replacement of back stairs leading to the office. There is no Main House Maintenance plan or priority list yet.

ED Search Committee Update: Dana Perkins

- A recruiter has been engaged for our ED search



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- The job has been posted on 8 relevant websites
- The committee has reached out to our members and the board for contacts
- To date, 12 candidates have been vetted; 2 candidates have withdrawn; 1 candidate is scheduled for interviews with the committee on Monday, March 28th

Garden House Task Force Update: Dana Perkins

- We have received feedback from the City on our proposed new structures and location of these buildings
- The area behind the tool shed is dedicated park land and it will be difficult to build our structures on dedicated park land
- We have started a list of potential architecture firms and are beginning to develop evaluation criteria
- The Task Force is meeting April 5th to review next steps based on feedback from the Planning Dept.

Spring Tour Update: Susann Mirabella and Robin Allen

- Ticket sales are happening
- Publicity in happening in print and on social media
- Our Underwriting goal is \$100K UW and we just went over as of today at \$103K

FY22 Approved Garden Projects Update: Corey Barnes

- A large plant order arrived today in preparation for Spring Tour
- The lawns have been re-seeded
- Ella is managing the demonstration garden and developing new vendor relationships
- Veronica has planted the Spring Edible Garden providing educational value in design and aesthetics
- Installed 40 new pop-up rotators from Waverley up and including the Woodland Garden
- All major irrigation work FY22 complete
- Working on applying definitions to historic side of the garden and collections of historic value

Next Meeting is May 24, 2022

Meeting Adjourned at 5:12 pm.

Respectfully submitted,
Donna Bohling, Secretary