



ELIZABETH F.
GAMBLE GARDEN
HISTORIC HOME & GARDEN



APPROVED

**Minutes of the Gamble Garden
Tuesday, February 22, 2022
Meeting via Zoom**

Members Present: Robin Allen, Susan Benton, Donna Bohling, Sarah Burgess, Sarah Clark (president), Pat Davis, Lena Dawson, Karen Douglas, Pat Gregory, Iris Korol, Susann Mirabella, Judy Paris, Dana Perkins (president), Anne Ritchie, Colette Rudd, Kathie Shaw, Donna Sheridan, Susan Woodman

Guests: Linda Norton, Doug Kalish, Mary Powell

Quorum Established: Yes

Others Present: Corey Barnes, Garden Director, Mica Pirie, Office Manager

Announcements: The meeting was called to order at 4:01 pm by Dana Perkins

Consent Agenda: The consent agenda consisted of

- Draft Meeting Minutes, January 25, 2022
- Draft Closed Session Minutes, January 25, 2022 (sent separately)

Consent Agenda APPROVED as distributed.

Introduce Mica Pirie (Dana Perkins)

Dana introduced our new Office Manager, Mica Pirie, to the Board.

Office Manager Onboarding (Sarah Clark)

Mica's onboarding is progressing very quickly. Jackie is supporting Mica with training remotely in scheduled sessions.

Finance Update: Karen Douglas

- A \$170K gain vs budgeted loss of \$14K. This is largely due to our Employee Retention Credit, about \$92K, facilities rentals are over budget by \$64k, and Membership income is \$8K above budget.
- Wage expense is slightly under budget
- Garden expenses continue to be over budget
- Gamble has over \$770K in reserves, includes \$400K in bequests
- Budget process will be starting shortly for FY23
- FY 23 Objectives discussion with the Board will be led by Strategic planning at the March meeting

MOTION: MOTION: Karen Douglas moves that that board approve an increase of \$18,100K to the Garden Budget for FY 22

MOTION APPROVED.



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Donor Bench Approval (Susann Mirabella)

MOTION: Susann Mirabella moves to accept the Nute inscription for a dedicated bench.

The bench will have a brass plaque. The donor's dedication is:

*Nature nurtures with roots and shoots and newts.
Peggy and Boyce Nute*

MOTION APPROVED.

Garden Vision (Corey Barnes)

- Corey Barnes presented his "Garden Vision", covering the period through FY24.

Spring Tour Update (Robin Allen)

- Total Underwriting is at \$53K
- The Board is encouraged to become Spring Tour Underwriters
- Robin Allen and Debbie Benson were interviewed by Punch magazine. The article will be out on April 1
- Deanna Wong has over 100 items for Silent Auction
- Spring Tour brochure will be in full color this year
- Garden Club cookies and tea will be served
- Banner permit and Music in the Garden secured
- Ticketing meeting to be held this week

Search Committee Ratifications (Sarah Clark)

MOTION: Donna Bohling moves to ratify the formation of a search committee for the next Executive Director of Gamble Garden, and the appointment by the co-presidents of its members: Sarah Clark and Dana Perkins as the committee co-chairs and Susann Mirabella, Colette Rudd and Donna Sheridan.

MOTION APPROVED.

Executive Job Description Revisions (Donna Sheridan)

MOTION: Donna Sheridan moves that the Board approve the search committee revised Executive Director job description.

MOTION APPROVED.

Meeting Adjourned at 5:22 pm.

Respectfully submitted,
Donna Bohling, Secretary