



ELIZABETH F.  
**GAMBLE GARDEN**  
HISTORIC HOME & GARDEN



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**APPROVED**  
**Minutes of the Gamble Garden**  
**Tuesday, January 25, 2022**  
**Meeting via Zoom**

**Members Present:** Robin Allen, Susan Benton, Donna Bohling, Sarah Burgess, Sarah Clark (president), Pat Davis, Lena Dawson, Karen Douglas, Pat Gregory, Iris Korol, Susann Mirabella, Judy Paris, Dana Perkins (president), Anne Ritchie, Colette Rudd, Kathie Shaw, Donna Sheridan, Susan Woodman

**Guests:** Doug Kalish, Linda Norton, Mary Powell, Jane Stocklin

**Quorum Established:** Yes

**Others Present:** Sarah Cornwell, Executive Director; Corey Barnes, Garden Director.

**Announcements:** The meeting was called to order at 4:05 pm by Dana Perkins

**Consent Agenda:** The consent agenda consisted of

- 2021-11-19 Board Meeting Minutes
- Addendum for Gift Naming Agreement for Dedicated Benches
- Employee Handbook revision

**Consent Agenda APPROVED as distributed.**

**Finance Update:** Karen Douglas

- Bottom line results continue to exceed FY22 budget. The net result was a YTD operating gain of \$117K to a budgeted gain of \$12K
- Expenses unfavorable to budget, but not by much.
- Reserves in great shape, over \$700K
- Endowment is \$5.2M
- Operating revenue YTD was \$637K compared to a budget of \$482K.
- Karen presented a 5-year forecast showing net losses starting in FY 24.

**Strategic Planning:** Kathie Shaw

**MOTION:** Kathie Shaw moved that a task force be created to explore how to implement the IDEA statement with task force members to be appointed by the co-presidents.

**Motion APPROVED.**

**ED Update:** Sarah Cornwell

- Membership is testing the move to the new digital platform, Museum anywhere ( <https://museumanywhere.com> )
- Silent Auction Chair looking for wine donations with a value of \$25+ for the wine grab. She is also looking for donations of wine glasses.
- OTGF will have a holiday sale and is looking for holiday donations now
- Acknowledgement “letters” for donations will be sent via email throughout the year. The office will then a donation summary printed letter, to all donors, at the end of the year.
- Spring Tour Individual UW letters are printed and ready to send.



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**Office Manager Update:** Sarah Cornwell

- The Office Manager position was posted on Indeed.com in mid-December.
- Over 25 people applied
- We moved forward with 3 candidates.
- One candidate will have a 3<sup>rd</sup> round interview this week.

**February Board Meeting/Retreat:** Sarah Clark

- The Strategic Planning Committee recommends deferring the retreat until we can meet in person.

**Garden House Project:** Garden House Task Force

- Corey Barnes presented the Task Force's revised vision for the project.
- There was extensive discussion and agreement to explore the feasibility of the plan.
- The task force was asked to invite comments on future iterations of the plan from interested parties outside of the board.

**MOTION:** Colette Rudd moved that the board authorize Dana Perkins and Sarah Clark to work with the City of Palo Alto to extend the duration of Gamble Garden's lease with the City of Palo Alto to 2058 or later (20 additional years), and to add to the lease the parcel of city land that is between the garage and the Lawn Bowling driveway (exiting to Embarcadero).

**Motion APPROVED.**

**Meeting Adjourned at 5:20 pm.**

Respectfully submitted,  
Donna Bohling, Secretary