



ELIZABETH F.  
**GAMBLE GARDEN**  
HISTORIC HOME & GARDEN



**APPROVED**

**Minutes of the Gamble Garden Board Meeting  
Tuesday, September 28, 2021  
Meeting via Zoom  
Start 4:04 pm - 5:03 pm**

**Members Present:** Dana Perkins (president), Robin Allen, Susan Benton, Donna Bohling, Sarah Burgess, Sarah Clark (president), Pat Davis, Lena Dawson, Karen Douglas, Pat Gregory, Iris Korol, Susann Mirabella, Judy Paris, Anne Ritchie, Colette Rudd, Kathie Shaw, Donna Sheridan, Susan Woodman

**Quorum Established:** Yes

**Others Present:** Sarah Cornwell, Executive Director; Corey Barnes, Garden Director, Jane Stocklin, Kathy Ladra,

**Announcements:** The meeting was called to order at 4:02 pm by Sarah Clark

**Consent Agenda:** The consent agenda consisted of

- The August 24, 2021, Board Meeting minutes
- The Revised Gift Naming Request for Dedicated Bench.

**Consent Agenda APPROVED as distributed.**

**Finance Update: Karen Douglas**

- Through August 31, Gamble had a loss of \$70K. This is less than the budgeted loss projection of \$103K. This favorable position is primarily due to better than budgeted rental revenue.
- Expenses were unfavorable to budget – primarily due to garden expenses being over budget by \$9K, Gabrielle incurring more hours due to increased rentals, and increased bank fees for rental payments by credit card.
- Our Endowment value was \$5.6M as of 8/31. It was \$5.5M at the close on September 28, 2021.
- The transfer from Endowment to Operating is expected in the next week
- Our Reserves are currently over \$500K
- The Finance Committee plans to conduct a full audit for FY22. It has been over 6 years since the last full audit. Four firms have been identified to receive RFPs.

**MOTION:** On behalf of the Finance Committee, Karen Douglas moved that the board approve the Planned Maintenance Reserve Policy as included in the board packet. **Motion ADOPTED.**

**Anniversary Party: Jane Stocklin and Kathy Ladra**

Net of expenses, it is projected that \$390K was raised at the Anniversary Party. In addition, Gamble received an anonymous gift of \$75K, bringing the total to \$465K.

**MOTION:** On behalf of the Board Development Committee, Lena Dawson moved that we approve the Board Committee Rosters for FY 22, as included in the board packet: Board Development, Board Governance, Executive Committee, Finance, Fund Development, Program, Strategic Planning, Volunteer Development. **Motion ADOPTED.**



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**Strategic Planning: Kathie Shaw**

**DRAFT GAMBLE IDEA STATEMENT**

After a brief discussion, board members were asked to send further comments to Kathie Shaw. Comments will be reviewed at the next Strategic Planning Committee meeting. A new draft statement will be brought to the board later this year.

**Be My Guest: Iris Korol**

On behalf of the Membership Committee, Iris Korol requested board members support of the “Be My Guest” initiative by bringing a non-member friend to a Gamble Luncheon in the spring of 2022

**eMembership Proposal: Cornwell and Iris Korol**

**MOTION:** On behalf of the Membership Committee, Iris Korol moved that Gamble purchase a 1-year membership to Museum Anywhere for a \$750 set-up fee plus \$99 per month. **Motion ADOPTED.**

**Executive Director Update: Sarah Cornwell**

- Working with Gabrielle, rental contracts and rental fees were reviewed.
- High season rates have been moved to April 1 (from May 1).
- Rental rates have been increased, beginning in July 2021
- Gamble installed seven new dedicated benches.
- Existing benches will be donated to The First Congregational Church on Embarcadero Road in Palo Alto.
- The Annual Appeal drive will begin on October 5, 2021. Board members are requested to make a donation to Annual Appeal before October 5<sup>th</sup>, if possible.

**Meeting Adjourned at 5:03pm.**

Respectfully submitted,  
Donna Bohling, Secretary