## Decorator Packet

Gamble Garden’s 2nd Festival of Trees is December 3 & 4, 2021. The community is invited to the outdoor holiday event to view holiday trees donated and decorated by individuals, organizations, and local businesses. The fully decorated trees are available for purchase by online silent auction. All proceeds for the event benefit Gamble Garden.

Each tree should have a cohesive theme with decorations, color, concept.

Decorators will be listed in the online auction, program, and signage at the event.

## Decorators’ Guidelines

* Artificial trees only.
* Maximum height of 4 feet.
* Trees must be decorated to be viewed from all sides
* All trees should be decorated and dropped off on Tuesday, November 30, for photos.
* Each tree will be provided with one electrical outlet.
* Please do not use food items on or under the tree.
* LED lighting only.
* Decorations may include gift certificates that can be factored into the value.
* Trees may be moved during the event. Please ensure your decorations are secure to the tree.
* To be included in the program, please complete and return this Designer Agreement, no later than November 15, 2021.
* The Festival of Trees Committee reserves the right to exclude any offending or purely commercial exhibit and to impose additional rules and regulations applicable to all exhibits. Upon notification, decorators will be responsible for making changes deemed necessary by the committee staff for safety and quality assurance purposes.

## Ready to Begin?

Decorators should complete an initial interest form online at <https://www.gamblegarden.org/fotdecorators/>or by email to [festivaloftrees@gamblegarden.org](mailto:festivaloftrees@gamblegarden.org). You may also call the Gamble Garden office at 650 329 1356.

## Recommended Trees

Some of our 2020 Festival of Trees decorators used and recommend the following trees. All should be available on Amazon, Walmart and other online retailers.

* Vickerman Pre-Lit Flocked Anoka Pine Tree with 50 Clear Mini Lights and Burlap Base, 30-Inch, Flocked White on Green $58.73
* [National Tree Company 'Feel Real' Pre-lit Artificial Mini Christmas Tree | Includes Small Lights and Cloth Bag Base | Nordic Spruce - 3 ft](https://smile.amazon.com/gp/product/B00MVAC6FY/ref=ppx_yo_dt_b_asin_title_o00_s01?ie=UTF8&psc=1) BOUGHT FOR $55.86, NOW SHOWING COST OF $60.71
* [National Tree Company 'Feel Real' Pre-lit Artificial Mini Christmas Tree | Includes Small Lights and Cloth Bag Base | Nordic Spruce - 2 ft](https://smile.amazon.com/gp/product/B00MVACUN2/ref=ppx_yo_dt_b_asin_title_o05_s00?ie=UTF8&psc=1)
* National Tree Company Pre-lit Artificial Mini Christmas Tree | Includes Small Lights and Cloth Bag Base | Majestic Fir - 2 ft

## *Value*

* Please indicate the value of the tree, decorations, lighting, and all additional material (including gift certificates) on the Decorator’s Agreement form
* All extra props and decorations under the tree are part of the entry.
* All trees and all decorations, lights, and items on and under the tree become the property of Gamble Garden.
* The cost of the tree and its decorations should be considered a donation to Gamble Garden. A tax donation form will be provided.

## *Timeline*

* Nov 15, 2021 - Form/Packet returned
* Tuesday, Nov 30 - Tree dropped off by 4 pm
* Thursday, Dec 2, 5:30 pm - 7:30 pm - the Festival of Trees Preview Party. In-person bidding
* Friday, Dec 3, 9 am - Link to your tree’s auction page emailed to you to share
* Friday, Dec 3, 10 am - Festival opens with online bidding
* Saturday, Dec 4, 3 pm - Auction closes, trees available for pickup
* Week of Dec 6 - Final report sent to each decorator

## Additional Information/Questions?

[festivaloftrees@gamblegarden.org](mailto:festivaloftrees@gamblegarden.org) | [www.gamblegarden.org/festivaloftrees](http://www.gamblegarden.org/festivaloftrees)

## About Gamble Garden

The Elizabeth F. Gamble Garden, a non-profit organization, is a historic house and open-gate garden free to visitors year-round, located at 1431 Waverley Street, Palo Alto, CA.

Gamble Garden, a non-profit organization. Our historic two-and-a-half acre property includes a rose garden, cutting garden, formal herb garden, demonstration bed, and wisteria garden.

Gamble Garden is dedicated to maintaining and enhancing our historic house and garden as an oasis of beauty and tranquility, providing a community resource for horticultural education, inspiration, and enjoyment.

## *Decorator* Agreement

Decorator Contact Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company/Non-Profit/Group Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsor Name (if applicable) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_City/State/Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tree size: \_\_\_\_\_\_\_\_\_\_\_\_ Tree Brand \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fair Market Value of the Tree (all additional material) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title (up to 50 characters)

Description (up to 100 characters)

Please return to Gamble Garden via email to [festivaloftrees@gamblegarden.org](mailto:festivaloftrees@gamblegarden.org) or by mail to 1431 Waverley Street, Palo Alto, CA 94301.