



ELIZABETH F.  
**GAMBLE GARDEN**  
HISTORIC HOME & GARDEN



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Committee Reports  
August 24, 2021

>Executive Director's Report, Sarah Cornwell

Reporting Period: August 2021

New and Noteworthy

**Masks are required for all unvaccinated visitors to the garden. Masks are required for everyone indoors. On August 18, 2021, all staff and volunteers were informed that proof of vaccination will be required (except for limited exemptions) to work/volunteer in person at Gamble. Unvaccinated personnel will be required to present a negative COVID test less than 7 days old.**

Operations

- Continuing to onboard new Office Manager
- Revising employee handbook with Personnel committee
- Gamble has raised our rental rates. High season weekends have increased from \$1200 to \$1500 for eight hours. Evening and offseason weekend hours are \$200. The weekday rate is \$150/hour.
- The Santa Clara Master Gardeners Office Hours are closed until further notice.
- Facility rentals have greatly increased in the last 45 days.
- Second Saturday registration has been moved to Eventbrite

Fund Development

- An additional bench has been donated to Gamble. Please review your board packet. The board will vote on Tuesday to approve the bench and inscription.

**Main House Master Plan**

In July, a professional house inspection was completed. The report is available online on the Board/Committee section of the website. While the report did not identify any unknown structural issues, it did identify several key areas that need to be addressed including roof repairs, electrical grounding, and safety issues. In addition, roof, plumbing, and electrical repairs are needed in the Carriage House.

Bids are being gathered for the work and there will be discussion at the September board meeting on next steps.

Message to Board

- Tree and wreath decorators are now being recruited! Please spread the word and direct those interested to our website.
- The Annual Appeal Committee hopes for 100% board participation prior to the launch of the FY22 Annual Appeal

**>Garden Director's Report, Corey Barnes****Date of last meeting:** August 10, 2021**Date of next meeting:** September 14, 2021**Action Items Completed:**

- The horticultural team will no longer regularly attend our Garden Advisory Committee meetings. I meet with the entire horticultural team once weekly and also hold a 1:1 with Ella at the same frequency. Lesley and Toni will continue to include the team when they email the minutes and other news, and the team will have the opportunity to attend our meetings as needed. Additionally, I have shifted their efforts toward more Monday through Friday work and away from weekend rental preparation. We have very successfully shifted this work to minimum wage employment of Ana Picazo's twin sons over the past month. Ella is no longer participating in the Garden House Committee (horticultural office renovations). Ella works 35 h/wk, Katie 27 h/wk, Veronica 40 h/wk, and Cheryl 12h/wk.
- The second trash dumpster has come and gone. We removed a significant amount of waste and recyclables from around the horticultural complex, from the garden, and from the horticultural office and garage. We may bring back a third dumpster in September.
- We hosted the Horticulture Program Director at Foothill College, Frank Niccoli, on Thursday, August 5. I toured the garden with them for two hours. They had about 15 students attend.
- I toured the new and hopeful Garden Guides on Saturday. Mary and Sue created an educational, inspiring day, and I thoroughly appreciated the opportunity to participate.
- My work plan for FY2022 is complete. I am currently in the process of developing work plans with the rest of the horticultural team, to be completed by the end of August.

**Action Items In-progress/Pending/Discussed:**

- Girvin Peters and I are in the process of reviewing each irrigation station in the Garden for repairs and modifications.
- Girvin and I are exploring methods of installing our new teak garden benches. Work will begin imminently and will be complete by August 24.
- Sewer line that connects the public restrooms and the Carriage House kitchen was scoped, snaked, scraped, and flushed. The city of Palo Alto had recently found an unknown blockage in this line during a scheduled examination.
- am exploring the cost of making some minor adjustments to the existing horticultural office room that will make this space more comfortable and appropriate for short-term usage – intended to make this space more work-appropriate over the next 2 or so years. I am beginning by inviting out an electrician to study the capacity of this space, so that we can consider introducing a small air conditioner and heater into this work space. I am not exploring making any alterations to the garage space. Betsy Gifford has kindly offered to assist with the funding of these minor modifications.
- Gregg Black of ET Water, our irrigation controller salesman, is visiting on August 13 at 10:00 am for a training session on our irrigation controller. All horticultural staff, Girvin Peters, and I are scheduled to attend.
- I have reached out to Paul Althouse several times without a reply. I have called twice and I also recently mailed him a letter. My intention in contacting him is to express – on the Garden's behalf and my own – the desire and commitment to facilitating his attendance as frequently as he is interested and able.
- Gwen, Linda, Sarah, and I are exploring the concepts of "heritage" and "historic" and their relation to the Garden. The scope of our work is still TBD, but is aimed at ensuring that the plant material of Ms. Gamble's era, and in the area of the Garden that is considered "historic," is acknowledged and properly developed as our Garden evolves.
- I want to actively recruit additional Dirty Knees volunteers. We have lost several over the past month or so, and we are not replacing them. This is a critical labor force for Gamble, and we need to bolster the team's numbers!
- My exploration of field bindweed control measures continues:
- I am researching sheet mulching the four quadrants to eradicate field bindweed (*Convolvulus*
- *arvensis*) and several other lesser weeds in these beds. They are beyond the capacity of the Dirty Knees volunteers address.

- The team has submitted a third set of comments and observations for the “Garden House” (horticultural office) renovation project. These comments are yet to be reviewed and addressed by the committee.
- Arborist and palm specialist Michael Santos is scheduled to visit on August 26. Michael is the palm specialist and certified arborist that originally brought his concern about the structural integrity of this specimen to Gamble’s attention.
- Ella and Veronica have located an exact replacement for the broken bird bath in the Kitchen Garden. Marilyn Sutorius is contributing the funds to acquire the new bird bath. The bath is ordered and is on delay from Italy, delivery pending July or August 2021.
- Framing for the new shade structure in the nursery (behind horticultural office) is completed, and I have found a manufacturer to custom-build the shade fabric sections. Delivery anticipated early August.
- The Woodside-Atherton Garden Club recently donated \$2200, funds that have been spent to acquire several new containers for the Garden. Two are to be placed flanking the Cutting Garden bench, and two will be placed in the Herb Garden. Containers are on delay from Italy, delivery pending August 2021.
- Additional funds from the W-A GC gift will be spent to plumb these containers into the existing irrigation system in each area. Girvin Peters is doing this work, as the containers become available and are installed.

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### >Adult Education, Terri Weber

Liaison to the Board: VP Programs, Colette Rudd

Date of last meeting: August 17, 2021

Date of next meeting: Sept 21, 2021

Actions completed by the committee:

“Yoga in the Garden” Instructor Stephanie Le. In Person July 24 9AM -10AM. \$20-\$25. Attendees 21

“Garden Up! Smart Vertical Gardening for Small and Large Spaces” July 24, 9:30 AM- 10:30 on zoom. Instructor, Susan Morrison \$20/\$25. Attendees 11

“Talking ‘Bout the Birds and Bees” Thursday, August 5 at 4 PM. zoom class with Joan Morris, \$13/ \$15. Canceled due to low number of sign ups

“An Evening of Classical Music” Friday Aug 13 7-8:30 PM. Performed by Chamber Music Society of San Francisco. \$40/\$50. Patio setting. In person. Attendees 70

### Action Items In-progress/on the web

“Yoga in the Garden” Instructor Stephanie Le. In Person August 28, 9AM -10AM, \$20-\$25. This class is being repeated from July as there was a great deal of interest in additional classes

“Succulent Arrangements in Containers” Monday, Sept 27, 1-3 PM, Instructor Vicki Sullivan. Cost \$70 / \$80 materials included, in Person

“Houseplants 101” Instructor Corey Barnes. Thursday Oct 14 evening In person.

“Autumn Floral Inspiration “by Katherine Glazier, In person Saturday, October 30; 9:30-11:30.

“Thanksgiving Flowers” Katherine Glazier, In person. Saturday, November 20, 9:30 -11:30 AM

“Festive Wreaths” Katherine Glazier Dec 11 at 2 PM - 4PM. This will follow a holiday luncheon which should be a great tie in! Will be marketed as an adult class, but children are welcomed accompanied by an adult to make this a fun family crafting activity.

**Action Items final prep or pending:**

Holiday Tree Decorating Class Katherine Glazier, Thursday Dec 9 at 6 PM -8PM. In planning stages for a festive evening celebration.

"Healthy Meals" Instructor Dr. Julia Nordgren, author of "The New Family Table" cookbook which would have offered sample of recipes from her cookbook. Postponed until spring for a variety of reasons.

Class by Erin Gleeson author of "The Forest Feast" Postponed until possibly April / May 2022 to aid in the promotion of her new book to be released at that time.

**Discussed classes**

"October Second Saturday". October 9. Adult Ed may participate in facilitating a short class on butterflies.

Non-invasive South African plants that are good in our gardens Feb?

Cymbidium Orchid Care and Division. two classes instructor Weegie Caughlan

- Saturday March 26th, 9:30-11:00 am and Saturday, April 9th, 9:30-11:00 am. This may change to April 2.

Botanical Art Class in person.

Introduction to Gardening in California Climate. for Mandarin Speakers.

iPhone photography classes. given by Nadine Priestly

Learning About Fungi. Christian Swartz January?

Small ensemble musical concerts possible repeat of chamber music program, bluegrass, jazz? Spring

Series of gardening and horticulture classes (groups of classes, themes, etc.)

**Announcements to the board:**

- Discussion on focus groups as basis for organizing Gamble Adult Education Classes. Subcommittee will be formed and meet in Sept or October.
- The Adult Ed Committee will join with Second Saturdays to offer occasional short classes on the subject matter that is the focus of that month's SS activities. An Adult Ed member has offered to be the liaison to Second Saturday.
- We will offer the option of a two-week window to view any registered Gamble zoom classes for which those registered may not have been able to view in the original time period. We will first obtain the consent of the instructor.
- We would like to recruit new members for our committee. A new description of the role the committee plays in promoting Gamble's mission statement will be written and after approval from appropriate staff members we would like to release this description through Gamble channels of communication.
- As masks are required at the time for Gamble's events / classes, we will have some available at the check in table for anyone who may have forgotten to bring one.

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**>35 +1 Anniversary Party, Joan Stocklin and Kathy Ladra**  
Liaison to the Board: VP Fund Development, Susann Mirabella

Announcements to the board:

- We held a one-hour Zoom pre-party teaser with Tom Gamble on July 22. Approximately 80 partygoers attended, and feedback was very positive. Those attending the party will more fully appreciate the most generous gifts.
- Tom is providing for the success of this party and also his commitment to GG.
- All auction items are firm and detailed descriptions are complete
- An informational letter was sent/delivered to all party guests providing details about the evening. The letter included a detailed write-up on all auction items, that we hope, will get people very excited to bid and participate.
- Our auctioneer is very skilled, and with early financial donations to Fund-a-Need, we hope participation for that item will be robust.
- All plans for the party are proceeding beautifully...it is getting busy! As with any event, there are the broad and medium strokes, but success is in the fine brush strokes and final touches. We are there! The committee remains very excited and committed to making this a memorable and very successful evening in every way.

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**>Annual Appeal, Sarah Cornwell and Gloria Hom**

Liaison to the Board: VP Fund Development, Susann Mirabella

Reporting period: July/August 2021

Report submitted by: Sarah Cornwell

Last meeting dates: August 15, 2021 and July 8, 2021

Next meeting date:

Action items completed:

- Amount raised to date, \$11,501
- Determined the Annual Report will keep the same look and feel as last year, with one list of donors
- Annual Appeal letter drafted.

Announcements to the board:

The Annual Appeal chairs hope for 100% board participation prior to the campaign launch Oct 5, 2021

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**>Archives, Linda Norton**

Liaison to the Board: VP Programs, Colette Rudd

No report this month. Committee did not meet.

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**>Board Development, Lena Dawson**

Liaison to Board: Lena Dawson

Date of last meeting: Spring, FY21

No report this month. The committee did not meet over the summer.

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**>Board Governance, Sarah Burgess**

Liaison to the Board: Sarah Burgess

No report this month. Committee did not meet.

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**>Buildings and Grounds, David Chang**

Liaison to the Board: Sarah Cornwell

Reporting Period: July

Date of last meeting: 8/11/21

Dated of next meeting: 8/19/21

Action Items Completed:

- Main House inspection report received.
- Sub committees, Garden House project, Main House restoration project, and Carriage House repair, continue to meet regularly.

- Sarah Cornwell is collecting bids from contractors for MH work related to the inspection report and CH work based on volunteer reports of damages.
  - B&G is forwarding to the board motions recommended by the Garden House Sub-Committee.
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**>Children's Events, Deanna Wong**

Liaison to the Board: VP Programs, Colette Rudd

Action Items Completed by Committee: No activities held in summer 2021 due to families being out of town and covid restrictions.

Action Items In-progress/Pending/Discussed:

**"THE GREAT PUMPKIN HUNT"**

Saturday, Oct. 23, 2021, 10:30 - 11:30 a.m.

Carriage House & Patio & Kitchen, plus other parts of the property

**"GINGERBREAD HOUSE DECORATING PARTY"**

Saturday, Dec. 4, 2021, 2:00 - 3:30 p.m.

Old Oak Tree Area, use existing tent structure from Festival of Trees

Group of 6 kids/2 adult chaperones

\$850 (buy-out)

**"SLEIGH BELLS RING"**

Saturday, Dec. 4, 2021, 10:30 - 11:30 a.m.

Old Oak Tree Area, use existing tent structure from Festival of Trees

**"EASTER EGG HUNT 2022"**

Sunday, April 10, 2022

9:30 - 10:30 a.m.

11:00 - 12:00 p.m.

12:30 - 1:30 p.m.

**"THE ART OF BOOK BINDING"**

Saturday, March 19, 2022, 10:30 - 11:30 a.m.

Carriage House & Patio & Kitchen

<https://www.bookartsroadshow.net/>

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**>Endowment, Pat Davis**

**Liaison to the Board:** VP Fund Development, Susann Mirabella

Reporting period: July and August 2021

Date of last meeting: June 30, 2021

Date of next meeting: September 13, 2021

Action Items Completed: June 30<sup>th</sup>, hosted 17 brick donors at a "Gathering in the Gazebo" at 4:00pm honoring and recognizing donors and their families. Refreshments and Gamble wines were served.

Action Items In-Progress/Pending/Discussed: Identifying potential '02 Legacy Society members and additional brick donors.

Announcements to the Board:

- Jane B. Holland, a long-time Garden Docent passed away and left in her estate the funding for a brick. Her family agreed that the donation would go to Endowment.
- Kaaran Antoun passed away on June 8<sup>th</sup> and left a substantial gift to Gamble which will fund a bench recognizing Kaaran and John Anton.
- A brick recognizing Kaaran, her parents or John is in the works.

Questions for the larger group:

Should bequests be noted as '02 Legacy Society members even though they did not tell us about their intent? Three of the last persons who have died were ones that our committee has discussed planned giving with and joining the '02 Legacy Society for many years, but they did not put it in writing.

Board support requested:

- The board should address mandates for vaccinations for all Gamble employees and volunteers working at Gamble Garden.
- The 2 upcoming parties should have rules about vaccination for attendees.
- The board has been negligent about addressing this enormous issue.

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**>Executive Committee, Dana Perkins and Sarah Clark**

Reporting Period: July/August

Date of last meeting: August 9, 2021

Date of next meeting: September 13, 2021

Action items/in progress: Start time for Board meetings; Santa Clara County mandates for indoor masks; topics for future Board meetings.

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**>Finance, Karen Douglas**

Liaison to the Board: Karen Douglas

Date of last meeting: August 18, 2021

Date of next meeting: September 15, 2021

Action Items In-Progress/Pending/Discussed:

The development of a Planned Maintenance Policy is in process

Announcements to the board:

See Treasurer's Report for FY21 Year-end and July 2021.

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**>Floral Arrangers, Carmen Pekelsma**

Liaison to the Board: VP Programs, Colette Rudd

Date of last meeting: July 26, 2021 – second in-person meeting of arrangers, 6 attending

Date of next meeting: September 24, 2021 – full committee meeting & luncheon

Action items completed:

- Addition of three (3) new arrangers: Cynthia Armour, Maureen Fox and Nancy Hannible. The roster is now complete allowing each member to arrange at least once a month.
- Floral design instruction to delightful Maggie Chamberlain, who also helped in the cutting garden. Maggie is scheduled to return to Princeton to begin her junior year in August
- Floral outreach in memory of Jane Holland

Action Items In-progress/Pending/Discussed:

- Ongoing help in maintenance of the Cutting Garden
- Assistance in Second Saturday with theme decoration in the Gamble house
- Garden luncheon floral arrangements

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**>Fund Development, Susann Mirabella**

Liaison to the Board: Susann Mirabella

No report this month.

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**Garden Advisors and Support, Lesley Peters**

Liaison to the Board: VP Programs, Colette Rudd

No report submitted.

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**>Garden Club Liaisons, Susan Woodman and Donna Sheridan**

Liaison to the Board: Susan Woodman and Donna Sheridan  
Reporting Period: July 1 – Aug 24, 2021  
Date of last meeting: July 29 & August 10, 2021  
Date of next meeting: TBD

As the new co-chair, Donna received liaison information for her binder.  
August 10, co-chairs collaborated on report for the Garden Club newsletter about classes / events at Gamble.

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**>Garden Volunteers, Betsy Gifford and Gwen Whittier**

Liaison to the Board: Corey Barnes  
Date of last meeting: n/a  
Date of next meeting: n/a

Action Items Completed:  
Betsy Gifford reported that the Dirty Knees volunteers logged in a grand total of 4,086 hours of volunteer work in the garden for 2020.

Action Items In-progress/Pending/Discussed: n/a

Announcements to the Board:  
At the end of July, two Brown Bag lunches were held for the volunteers. Corey Barnes gave an overview of what is happening in the garden. These were the first lunches held in a year and ½ and were highly successful and much appreciated.

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**>Horticultural Library, Mary Jo Levy**

Liaison to the Board: VP Programs, Colette Rudd  
No report this month.

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**>Hospitality, Pat Gregory**

Liaison to the Board: Sarah Cornwell  
Reporting period: July 2021  
Date of last meeting: June 23, July 20, August 19, 2021  
Date of next meeting: TBD

Action items completed:

- Had three Hospitality Meetings this summer. Wine and Beverages were inventoried at Gamble.
  - In June it was announced that the Summer Garden Party (Major Donor Party) will happen on August 25 from 5-6:30 pm at Gamble instead of June because of Covid. Was decided that we needed to recruit helpers to assist the Committee with Food, Beverages, Supplies, and Party help. Recognized Jackie Rindall for all her help with Hospitality Committee.
  - In July Stacey Partrich joined Committee. At meeting we discussed Invitations, Nametags, and Check in, Program, Food, Flowers, Beverages, Set Up, Bartenders, Supplies, Cooks, Servers +Kitchen volunteers, Clean up, Rentals, and Music.
  - In August we finalized details for the Summer Garden Party. Guests must wear masks unless eating or drinking. Planning for 120 to attend. Program will be short. Bench donors and Major Donors need to be thanked.
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**>Investment, Ian Linford**

Liaison to the Board: Finance Committee  
Reporting period: July 2021  
Date of last meeting: 7/21/2020  
Date of next meeting: 10/20/2021

Action Items Completed: Completed quarterly portfolio review with the Investment Advisor, Creative Planning.

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**>Luncheon, Robin Allen and Marie Immekeppel**

Liaison to the Board: VP Programs, Colette Rudd  
Date of last meeting: April 2021  
Date of next meeting: September 1, 2021

**Action Items Completed by Committee:**

We are happy to announce we have finished our first ever series of Summer Luncheons and are moving into Fall with 2 more, one each in September and October. The summer luncheons were sold out and everyone loved the outdoor venue on the Carriage House Patio. Each luncheon had a special large group that gathered on the Tea House Patio too. We added more servers to cover both areas. We also participated in the vendor part of these luncheons each month by selling OTGF items under the title of "The Perfect Gift, Ready to Give", along with baked goods made from recipes in our Treasured Recipes Cookbook. Sylvia Jenson oversaw this area. We are truly grateful for the wonderful support of the community in getting us back to Luncheons at Gamble Garden.

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**>Master Gardeners, No Master Gardeners at this time.**

No report submitted.

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**>Membership, Iris Korol**

Liaison to the Board: VP Fund Development, Susann Mirabella  
Date of last meeting: May 18, 2021  
Date of next meeting: September 21, 2021

**Action items Completed:**

- Continue tracking New Members. Numbers and budget on track and exceeding goals
  - Have made calls to Lapsed Members to strengthen those numbers
  - Participated in summer Second Saturdays, staffed by members of Membership Committee and offered Membership literature.
  - We continue to explore ways to recruit new members/do outreach while keeping our present members connected to us and to show our appreciation of their support.
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**>Personnel, Dana Perkins**

Liaison to the Board: Dana Perkins  
Reporting period: July – Aug 23, 2021  
Date of last meeting: August 9, 2021  
Date of next meeting: Sept 9, 2021

**Action Items Completed and In Progress:**

- Completed: Additional members added to the committee: Iris Korol, Karen Douglas, Sarah Clark (co-president & co-chair)
  - Completed: Committee assisted ED in defining Gamble's response to the county's stance on COVID.
  - In Progress: Major update to Employee Handbook. Committee meetings held: July 8th, July 15th, August 9th
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**>Programs, Colette Rudd**

Liaison to the Board: Colette Rudd  
Reporting period: July 1 – 31, 2021

Date of last meeting: Prior FY

Date of next meeting: August 30, 2021

Action items: Programs committee needs to determine action items pertinent to FY22 board goals and strategic objectives at the next meeting. Operating committees that are program-related do the work that is core to the mission of Gamble Garden - maintaining the house and garden, supporting the horticultural library, organizing classes, community events and tours. Gamble Garden is a community resource, and its staff, volunteers and visitors should ideally reflect the diversity of the community. The Programs committee will work to support the board's efforts to increase diversity, equity and inclusion at all levels.

Announcements to the board: This has been a busy summer for Gamble Garden's committee, volunteers, and staff. Much work has been done in the garden each Tuesday and Wednesday, monthly luncheons are happening in the Carriage House patio, Second Saturday/Tours are working together on educational activities for visiting families, a variety of classes offered (both in-person and via Zoom) and committees have continued to meet regularly and plan for future activities. However, we still have challenges from the continuing spread of Covid-19, and indoor activities are likely to be curtailed until the threat of transmission is reduced.

Questions for the board/larger group: Not at this time

Any board support requested? No

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**>Retail, No Committee Chairs**

No report submitted.

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**>Roots and Shoots, Veronica Thao**

Liaison to the Board: VP Programs, Colette Rudd

No report this month. Committee did not meet.

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**>Second Saturday and Tours, Mary Powell and Sue Krumbein**

Liaison to the Board: VP Programs, Colette Rudd

Date of last meeting: May 17, 2021

Date of next meeting: August 30, 2021

Action Items Completed:

(1) 145 adults and families attended July Second Saturday. The title for the day was "Buzz Buzz Bees" and garden guides provided learning activities and stations to teach about the partnership between bees and flowers and how their life cycles intersect. Docents stewarded an interactive experience in the house and library which were decorated to reflect our theme for the day. We introduced a new registration system using Eventbrite. Special thanks to Sarah Cornwell for her behind the scenes support.

(2) 140 adults and families attended August Second Saturday. The title for the day was "Family Apple Celebration." Garden guides provided learning activities and stations to teach about the three kinds of apple trees found at Gamble: crabapples, eating apples, and heirloom apples. The docents stewarded an interactive experience in the house and library which were decorated to reflect our theme for the day. Special thanks to the Hort Dept for pruning the espaliered fruit trees. Special thanks to the Flower Arranging and Library Committees for displays and décor in the house.

(3) Produced a live streaming tour on August Second Saturday with Heygo, an international organization focusing on botanical garden tours this month. Special thanks to our camera woman, Ana Picaso.

(4) Conducted a private group tour (paid) for visitors from The Terraces of Los Altos. We are beginning to see requests for private tours as Covid protocols permit.

(5) Conducted a Recruiting and Enrichment Session on August 7 for a group of 18 new and returning guides and docents. Special thanks to Corey Barnes for his "Director's Cut" tour of the garden.

Action Items In-progress/Pending/Discussed:

(1) We are about to introduce public paid tours which will be available for individuals and groups on the third Tuesday of the month. Registration will take place on the web site. These public tours are in addition to private group tours. Public and private tours are both paid events.

(2) For October Second Saturday, which coincides with National Hispanic Heritage Month, we will outreach to the local Hispanic Community with our bi-lingual Second Saturday, entitled Mariposa and Murciélagos: the Magical World of Butterflies and Bats. A representative from Norcal Bats will bring three species of live bats for a presentation and table demonstration.

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**>Spring Tour, Robin Allen and Debbie Benson**

Liaison to the Board: Colette Rudd

Date of last meeting: April 8, 2021

Date of next meeting: September 23, 2021

Action Items Completed:

All Spring Tour committee members have been contacted about their positions, giving them a chance to confirm for another year or express their preference for something else.

Action Items In-progress/Pending/Discussed:

A welcome letter will be sent to the Spring Tour committee members on August 16.

The 2022 roster and schedule of meeting dates will be sent to the Spring Tour committee members on September 16.

Announcements to the Board:

We are thrilled that so many members of the team are staying on in their roles for the real deal next spring! It's going to be an exciting year.

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**>Strategic Planning, Kathie Shaw**

No report this month. Committee did not meet.

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**>Volunteer Development, Anne Ritchie**

Liaison to the Board: Anne Ritchie

Date of last meeting: June 22, 2021

Date of next meeting: TBD

Action items completed:

One important goal of the Volunteer Development Committee is to honor all Gamble volunteers at the conclusion of each fiscal year. We were pleased to host our "Gamble Garden Volunteers Are Awesome and Wonderful" event on June 22<sup>nd</sup>!

Action Items In-progress/Pending/Discussed:

The Volunteer Committee is grateful to outgoing Garden Club liaison, Debbie Benson, and looking forward to welcoming our new incoming Garden Club liaison, Donna Sheridan.

Announcements to the Board:

Please be sure to periodically review the Volunteer Roster which can be found in the password protected area of the website. This is the list used to communicate important updates to volunteers.

Please be sure to submit volunteer hours for the year July 1, 2020 through June 30, 2021 to Anne Ritchie. You may drop off a form in my mailbox at Gamble or email the details at [ahritchie@comcast.net](mailto:ahritchie@comcast.net) or [volunteer@gamblegarden.org](mailto:volunteer@gamblegarden.org). If you can't remember what you submitted, or if you submitted, just reach out to me, and I will let you know.

Questions for the larger group:

Have you considered your upcoming volunteer needs? We have received requests from several committees (Floral Arrangers, Garden Volunteers, Second Saturday), but if you have or anticipate openings in your committees, please let me know. Be specific with your request: adult/student/both, minimum time commitment, special skills requirements, etc.

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**>Winter Holiday Fundraising Event, Joan Sanders and Robin Allen**

Liaison to the Board: VP Fund Development, Susann Mirabella

Date of last meeting: August 19, 2021

Date of next meeting: October 21, 2021

No report this month.